

STEWARDS

(incorporated in Hong Kong and limited by guarantee)

REPORT AND FINANCIAL STATEMENTS

IN RESPECT OF THE FLAG DAY FUND-RAISING ACTIVITY

HELD ON THE 29TH DAY OF JANUARY 2022



**INDEPENDENT PRACTITIONER'S ASSURANCE REPORT  
TO THE DIRECTORS OF  
STEWARDS ("the Permittee")  
RE: PUBLIC SUBSCRIPTION PERMIT: FD/T016/2021**

Pursuant to the conditions stated in the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region ("SWD"), we have been requested to report on the attached income and expenditure account of the Permittee's territory-wide flag day fund-raising activity held on 29 January 2022 ("the Event").

*Responsibilities of the Directors*

The directors are responsible for preparing the attached income and expenditure account in accordance with the basis of preparation set out in note 2, setting out the gross subscriptions raised from the Event and the expenses incurred in connection with the Event, in order to comply with the conditions stated in the Public Subscription Permit issued by the SWD. This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and presentation of the income and expenditure account so that it reflects the subscriptions raised and expenses incurred in connection with the Event and is free from material misstatement.

*Our Independence and Quality Control*

We have complied with the independence and other ethical requirements of the *Code of Ethics for Professional Accountants* issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA"), which is founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The firm applies Hong Kong Standard on Quality Control 1 and accordingly maintains a comprehensive system of quality control including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

*Practitioner's Responsibilities*

Our responsibility is to form a conclusion on the attached income and expenditure account, based on our engagement, and to report our conclusion to you.

We conducted our engagement in accordance with Hong Kong Standard on Assurance Engagements 3000 (Revised), *Assurance Engagements Other Than Audits or Reviews of Historical Financial Information* and with reference to Practice Note 850 (Revised), *Reporting on Flag days and General Charitable Fund-raising Activities Covered by Public Subscription Permits issued by the Social Welfare Department* issued by the HKICPA. We have planned and performed our work to obtain limited assurance for giving our conclusion below.



**INDEPENDENT PRACTITIONER'S ASSURANCE REPORT  
TO THE DIRECTORS OF  
STEWARDS ("the Permittee")  
RE: PUBLIC SUBSCRIPTION PERMIT: FD/T016/2021**

*Practitioner's Responsibilities (cont'd)*

The work undertaken in connection with this engagement is less in scope than an audit conducted in accordance with Hong Kong Standards on Auditing and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in an audit. Accordingly, we do not express an audit opinion.

Our engagement included carrying out limited procedures for obtaining sufficient appropriate evidence to be able to draw a conclusion, such as inquiries primarily of persons responsible for financial and accounting matters and other procedures we considered necessary. The procedures performed in a limited assurance engagement vary in nature and timing from, and are less in extent than for, a reasonable assurance engagement. Consequently, the level of assurance obtained in a limited assurance engagement is substantially lower than the assurance that would have been obtained had a reasonable assurance engagement been performed.

*Inherent Limitations*

Due to the nature of cash receipts and expenses relating to the Event, it was not practicable for us to determine whether the income and expenditure account and the books and records of the Permittee include all transactions relating to the Event. It was impracticable for us to quantify the potential impact of this on the income and expenditure account. Accordingly, our report relates solely to the income and expenditure account prepared from transactions that have been recorded in the Permittee's books and records.

*Conclusion*

Based on the foregoing, we report that nothing has come to our attention that causes us to believe that the attached income and expenditure account does not reflect, in all material respects, the gross subscriptions raised and the expenses incurred by the Permittee in respect of the Event that have been recorded in its books and records made available to us in accordance with the basis of preparation set out in note 2.



FUNG, YU & CO. CPA LIMITED  
馮兆林余錫光會計師事務所有限公司

10<sup>th</sup> Floor, Guangdong Investment Tower, 148 Connaught Road Central, Hong Kong  
T: +852 2541 6632 E: info@fungyu CPA.com  
香港干諾道中148號粵海投資大廈10樓

**INDEPENDENT PRACTITIONER'S ASSURANCE REPORT  
TO THE DIRECTORS OF  
STEWARDS ("the Permittee")  
RE: PUBLIC SUBSCRIPTION PERMIT: FD/T016/2021**

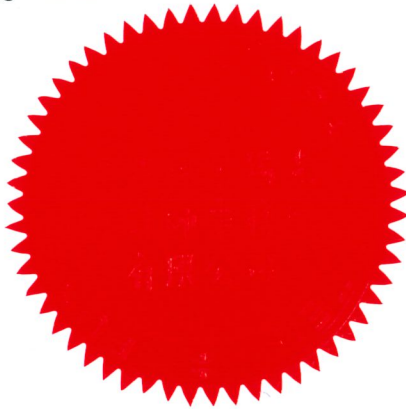
*Intended Users and Purpose*

This report is intended solely for the purpose of assisting the Permittee to satisfy the conditions stated in the Public Subscription Permit issued by SWD in connection with the Event and is not intended to be, and should not be, used for any other purpose. We agree that a copy of this report may be provided to the Director of Social Welfare without further comment from us.

Fung, Yu & Co. CPA Limited  
Certified Public Accountants (Practising).

**LAU Vui Cheong**  
Practising Certificate Number: P03455

Date:



21 APR 2022





FUNG, YU & CO. CPA LIMITED  
馮兆林余錫光會計師事務所有限公司

**STEWARDS**  
**(incorporated in Hong Kong and limited by guarantee)**  
**INCOME AND EXPENDITURE ACCOUNT**  
**IN RESPECT OF THE FLAG DAY FUND-RAISING ACTIVITY**  
**HELD ON 29 JANUARY 2022**

	HK\$
<b>Income</b>	
Flag day collection	-
Other donations received	513,156.30
	<u>513,156.30</u>
<b>Expenditure</b>	
Bank charges	1,160.83
Banners	5,638.00
Face mask	7,734.15
Postages	2,425.60
Printing and stationery	22,828.50
	<u>39,787.08</u>
<b>Net surplus</b>	<u><u>473,369.22</u></u>

Approved and authorized for issue by the board of directors on  
On behalf of the board:

21 APR 2022

Tse Chun Fai  
Director



**STEWARDS**  
**(incorporated in Hong Kong and limited by guarantee)**  
**NOTES TO THE FINANCIAL STATEMENT**  
**IN RESPECT OF THE FLAG DAY FUND-RAISING ACTIVITY**  
**HELD ON 29 JANUARY 2022**

**1. General information**

Stewards ("the Permittee") is a charitable organisation incorporated under the Companies Ordinance with liabilities of members limited by guarantee. The address of the registered office and principal place of operation of the Permittee is situated at 145 Hong Ning Road, Kwun Tong, Kowloon, Hong Kong. The principal activities of the Permittee are the provision of services to the local community including education, medical and dental services, rehabilitation, and children and youth activities.

The Event is carried out by the Permittee pursuant to the Public Subscription Permit issued by the Social Welfare Department of the Government of the Hong Kong Special Administrative Region. The objectives of the Event are to raise fund for (1) subsidizing a variety of physical and mental health programmes, including youth mental health service; (2) strengthening personal psychological quality and family relationship for children, youth and family; and (3) supporting administrative fee.

**2. Basis of preparation**

The income collected and expenditure incurred for this event held on 29 January 2022 are recognised on an accrual basis.

**3. Donations credited to the bank**

All the flag day proceeds collected \$513,156.30 have been credited to the designated bank account of the Permittee before being used for payment of expenditures for the flag day and/or the purpose(s) specified in the permit by 28 February 2022.

- The End -